

WAUKEWAN SHORE OWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS
Board Policy No. B-3

TITLE: Dues & Fund Raising

ORIGINATION DATE: December 17, 2012

AUTHORIZED: _____
Secretary, Board of Directors

- I. Goal:** To ensure the financial strengthen of the organization to carry out its conservation and education mission.
- II. Objectives:** Define the procedures and policies for collecting dues and conducting fund raising activities.
- III. Policies:** The following policies shall be in effect.
1. Dues are collected for a calendar year.
 2. The annual membership and dues solicitation for the following calendar year shall occur commencing July 1. Dues payments will be accepted at any time.
 3. Solicitations for membership to newly eligible members may occur at any time. Dues from new members collected prior to June 30 shall be for the current calendar year. Dues from new members shall be applied to the following calendar year and the new member shall have the benefits of membership during the remainder of the current calendar year.
 4. The dues shall not be pro-rated either based on the time of joining or, in the event that a member wants to withdraw or cancel membership. No refunds.
 5. In approving a dues structure or fund-raising activity, the Board shall determine the allocation between the operations and the conservation fund.
 6. Non-voting Affiliate membership is available to any organization or individual not otherwise eligible for WSOA membership.
 7. Out of cycle fund-raising activities shall be defined and approved by the Board.
 8. The Treasurer shall be responsible for overseeing the accounting for all solicitations and fund-raising activities and the crediting of membership dues payments to the appropriate year. and all communications therewith except as previously defined by the Board.
 9. The Secretary shall be responsible for the coordination of all solicitation mailings.

IV. Dues Structure:

Category	Amount	Operations Fund	Conservation Fund
Individual or Family (one votes)	\$50.00	\$50.00	Balance, if any
Protector	\$100.00+	\$50.00	Balance
Steward	\$250.00+	\$100.00	
Conservator	\$500.00+	\$100.00	
Life Member	\$1,000.00+	\$250.00	
Affiliate (non-voting)	Donation accepted	100%	0%
Honorary	Donation accepted	100%	0%
Write-In Adder	Any	0%	100%